**ACF Volunteer of the Year Award**

**Nomination Form**

**Eligibility**

All nominees must:

* not receive payment for the work they do, other than reimbursement of expenses
* meet the criteria as outlined in this document

|  |  |
| --- | --- |
| **Nominee’s name** |  |
| **Nominee’s mailing address** |  |
| **Nominee’s email address** |  |
| **Nominee’s phone** |  |
| **How long has the nominee been a volunteer?** |  |
| **What assignments or tasks has the nominee been involved in over the past ten years?** |  |
| **Nominating body** |  |
| **Member State/Territory** |  |
| **Nominator’s Name** |  |
| **Nominator’s Email** |  |
| **Nominator’s Address** |  |

**Criteria for ACF Volunteer of the Year**

The table below outlines the criteria that needs to be addressed in the supporting statement template provided.

| **Category** | **Weighting** | **Criteria** |
| --- | --- | --- |
| Administration | 20% | Has the volunteer:* made a significant contribution to the development of administration systems and processes at a club, state or national level?
* willingly shared the systems with others?
* developed systems which can be used easily by others?
* coached others in the use of the systems?
* encouraged others to volunteer?
 |
| Teamwork | 20% | Is the volunteer:* enthusiastic to tasks and provide inspiration to others?
* willing to help and teach others?
* willing to listen objectively to others’ ideas?
* tolerant of others?
* able to express themselves clearly and persuasively and with consideration to others?
* keen to get things right and maintain high standards?
 |
| Role model | 10% | Does the volunteer:* act as a role model to others?
* display interactions which are considerate of others?
* act in a positive manner with those they engage with?
 |
| Growth of the sport | 30% | Has the volunteer:* made a significant contribution to the growth of participant numbers at a club, state or national level through either increased retention or new enrolments?
* developed sustained systems to increase growth?
* shares strategies with other bodies to increase participation?
 |
| Event assistance | 20% | Has the volunteer:* assisted in, or led successful events or activities at a club, state or national level?
* initiated or dramatically improved the operation of an event?
 |

The above criterion represents the highest qualities possible in volunteering. It is not expected that nominated volunteers will excel in all criteria—rather nominating associations should be looking for a volunteer who is notable in **most** criteria.

The assessing panel reserves the right to seek further information on any nominee.

**Supporting statement—ACF Volunteer of the Year**

Please complete this template (required)

| **Criteria** | **Provide specific examples to support each criteria** |
| --- | --- |
| **Administration 20%**Has the volunteer:* made a significant contribution to the development of administration systems and processes at a club, state or national level?
* willingly shared the systems with others?
* developed systems which can be used easily by others?
* coached others in the use of the systems?
* encouraged others to volunteer?
 |  |
| **Teamwork 20%**Is the volunteer:* enthusiastic to tasks and provide inspiration to others?
* willing to help and teach others?
* willing to listen objectively to others’ ideas?
* tolerant of others?
* able to express themselves clearly and persuasively and with consideration to others?
* keen to get things right and maintain high standards?
 |  |
| **Role Model 10%**Does the volunteer:* act as a role model to others?
* display interactions which are considerate of others?
* Act in a positive manner with those they engage with?
 |  |
| **Growth of the sport 30%**Has the volunteer:* made a significant contribution to the growth of participant numbers at a club, state or national level through either increased retention or new enrolments?
* developed sustained systems to increase growth?
* shares strategies with other bodies to increase participation?
 |  |
| **Event assistance 20%**Has the volunteer:* assisted in, or led successful events or activities at a club, state or national level?
* initiated or dramatically improved the operation of an event?

 |  |

Additional information and/or summary

|  |
| --- |
|  |

Nominating person’s name: Signature

**Additional statements—ACF Volunteer of the Year**

*Please provide two (2) additional supporting statements below, additional statements may come from a club official, participant, administrator, parent, or another person closely involved with the nominee’s work who may be outside the calisthenics community.*

| **Supporting Statement #1** |
| --- |
| **NAME** |  | **ROLE** |  |
| **STATEMENT** |  |

| **Supporting Statement #2** |
| --- |
| **NAME** |  | **ROLE** |  |
| **STATEMENT** |  |